



Eric Holcomb, Governor
State of Indiana

Division of Aging

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To: Division of Aging stakeholders and providers
From: Sarah Renner, Director, Division of Aging
Re: COVID-19 reporting for long-term care facilities
Date: April 13, 2020

On April 8, 2020, Indiana State Department of Health Commissioner Dr. Kris Box signed an order requiring COVID-19 reporting for long-term care facilities, prisons, jails and other congregate housing, [available here](#).

Effective Friday, April 10, 2020, long-term care facilities are required to report the following within 24 hours:

- Any resident who tests positive for COVID-19
- Any employee who tests positive for COVID-19
- Any confirmed positive COVID-19 related death OR suspected COVID-19 related death of a resident
- Any confirmed positive COVID-19 related death OR suspected COVID-19 related death of an employee

Confirmed or suspected deaths should be reported regardless of where the death occurred and within 24 hours of the facilities' knowledge of the death.

ISDH has created an online form for reporting, linked below. For purposes of this reporting tool, the following should enter their report under "Long Term Care Facility": nursing facilities, skilled nursing facilities, residential facilities, and assisted living facilities. Other facilities not listed can enter information under "Other Congregate Housing." This form does not substitute for any other reporting requirements.

- [ISDH mandatory reporting form](#)

Any questions regarding the use of the tool can be directed to: PROVIDERS@isdh.in.gov
However, this email address should not be used to make a report in place of the online form.

Thank you for your continued effort as we work together to respond to the COVID-19 pandemic.

